

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 3105

TITLE: PUBLIC HEALTH DOCTOR

GRADE: S-35

DEFINITION:

Under direction, to direct the operation of the branch offices in the County which provide public health nursing services; to assist in planning and implementing a County-wide public health program; and to do related work as required.

TYPICAL TASKS:

Plans, organizes and directs the public health programs for home care, school health, and health education;

Analyzes community health needs and trends;

Plans special or emergency health programs such as influenza and polio immunizations;

Conducts medical examinations and immunizations for County employees;

Serves as physician in regular and special clinics;

Assists in the screening and selection of professional and non-professional staff;

Conducts individual and group staff conferences to aid in the improvement of individual skills and the implementation of public health services;

Explains and interprets laws, regulations and activities of the department;

Consult with other physicians, community organizations and leaders and related health and welfare agencies;

Assists in preparation of budgets and reports.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of the principles and practices of public health administration and health education;

Knowledge of medicine;

Knowledge of the prevention and control of communicable diseases;

Knowledge of the laws related to public health and welfare programs;

Knowledge of the principles of administration;

Ability to select and supervise personnel;

Ability to establish and maintain effective working relationships with a variety of people.

EMPLOYMENT STANDARDS:

Graduation from an approved medical school, preferably including a master's degree in Public Health, and three years of increasingly responsible public health administrative or supervisory experience.

NECESSARY SPECIAL REQUIREMENTS:

Possession of a valid state license to practice medicine, and certification by the American Board of Preventive Medicine and Public Health.

09530